

**APPLICATION FOR WAIVER OF FOUR YEAR RULE
AND ATHLETIC PARENT RESIDENCE RULE**

Four-Year Rule: When a student does not comply with the four-year rule because he/she has not met the requirements for graduation four years after his/her first entry into the ninth grade, and has not been able to participate in a specific activity for a season, that student may apply for a waiver. A chronology of previous enrollment and participation must be submitted with this application. Only applications revised as of April 1, 2004, will be accepted.

****** There is no four-year waiver for an overage student unless he/she qualifies for an over-age waiver (Section 463 (a) 3 of the *C & CR*).

Why does the student need a fifth year of school to graduate? Was student and/or parent incapacitated due to illness, accident or incarceration? How? When? Where? Length of time? Was student's parent transferred outside continental United States? Any other unusual circumstances that affected student's ability to go to school? etc.

Athletic Parent Residence Rule: When the student is not living with either a natural parent or with a legal guardian (guardianship and residence with the guardian must be in effect for at least one calendar year), that student must apply for a waiver. If a student is attending a school outside the attendance zone boundaries, where he/she resides, the student must apply for a waiver.

Why is the student not living with either a parent or guardian? Why is the student not enrolled in the designated attendance zone school? Explain why student's move was **involuntary** and **unavoidable**. Include any records or documents of child abuse, neglect, mistreatment, or other unusual circumstances that affected student and /or parent, etc.

The following documentation is required:

1. Application form (the reverse side of this page).
2. Filing Fee (\$100.00). Section 463 (b) in the constitution and Contest Rules covers application fees. (Cashier's check money order, or school check. No personal checks.)
3. Certified copy of student's transcript that will verify first entry date in ninth grade and all grades recorded up to date of application. A record of attendance would be helpful.
4. For a waiver of the Parent Residence Rule, complete Parts II and III of the Previous Athletic Participation Form. For a waiver of the Four Year Rule, a Previous Athletic Participation Form is not necessary (unless the student is changing schools).
5. Written statement from Chairperson of the District Executive Committee to the Waiver Office that the district is aware of the Application.
6. A copy of birth certificate, if possible. (REQUIRED with Four Year Rule application.)
7. Documentation:
 - A. A letter from the parent(s) and/or guardian(s), and letters from the coaches should give a complete background and all facts pertinent to this case. These facts must verify that the circumstances which caused the student to be ineligible were caused by involuntary and/or unavoidable action such that the student and/or parent(s) could not reasonably be expected to comply with the rule. In the case of a student transferring from one school to another, the former school's coach should provide a profile on the student addressing character attitude, any discipline problems, and what the coach knows about the transfer.
 - B. A personal letter from the student (in his/her own words) explaining his/her situation and why he/she is requesting the waiver;
 - C. Attach additional sheets of explanation in the form of notarized statements, and include any documents from physicians, institutions, school administrators, or any person or agency who has first-hand knowledge of the facts presented. (These must be documented facts and not just the opinions of family members and/or school personnel)

Instructions for submitting this application:

1. Send a copy of this application to your District Executive Committee Chairman. (See #5 above.)
2. If additional information is required, applicants have 30 days from receipt of application to complete required or requested documentation.
3. Submit original application plus all other documentation plus \$100.00 filing fee to:

**Waiver Officer
University Interscholastic League
P.O. Box 8028
Austin, TX 78713-8028**